



Payments Policy

1. Payment Methods

- We accept payment by **bank transfer, debit/credit card or other agreed method.**
- Invoices or payment links will be issued at the time of booking.
- Receipts are available on request.

2. Deposits

- A **non-refundable deposit** is required to secure all bookings, including events, parties and Weddings.
- Deposit amounts are stated at the time of booking.
- Bookings are only confirmed once the deposit is received.

3. Balance Payments

- The balance of fees must be paid by the **due date specified:**
 - **Events & Weddings:** 14 days before the event.
- Unpaid balances may result in the cancellation of services.

4. Cancellations & Refunds

- Deposits are **non-refundable.**
- Cancellations made:
 - **More than 30 days before an event** → deposit retained, balance refunded.
 - **14–30 days before an event** → 50% of total fee payable.
 - **Less than 14 days before an event** → full fee payable.
- For 1:1 sessions, cancellations with **less than 48 hours' notice** may be charged in full.

- If Splatter & Spark must cancel, we will provide a **full refund** or offer to reschedule.

5. Travel Costs

- Where services are delivered off-site, travel costs will be confirmed during booking and included in the final invoice.
- Additional charges may apply for long-distance travel outside our normal service area.

6. Non-Payment

- Services may be suspended if payments are not received on time.
- Outstanding balances may be pursued in line with standard business practices.

7. Agreement

By booking a session or event with Splatter & Spark, you agree to the terms of this Payments Policy.

Date Effective: 02/10/2025